

<sup>22</sup> ... Jesus said, "Take; this is my body." ...
<sup>24</sup> And he said to them, "This is my blood of the covenant, which is poured out for many.

Mark 14:22 & 24

## Maundy Thursday March 28, 2024

#### **Prelude**

(As the pastors approach the altar, the congregation will stand.)

**Introit** (chanted by the pastor)



<sup>12</sup>What shall I render | to the LORD\* for all his bene- | fits to me?

<sup>13</sup>I will lift up the cup of sal- | vation\* and call on the name | of the LORD,

<sup>15</sup>Precious in the sight | of the LORD\* is the death | of his saints.

<sup>16</sup>O LORD, I am your | servant;\*

I am your servant, the son of your maidservant.

You have | loosed my bonds.

<sup>17</sup>I will offer to you the sacrifice of thanks- | giving\* and call on the name | of the LORD.

#### Invocation

- **P** In the name of the Father and of the 

  → Son and of the Holy Spirit.
- C Amen.

#### **Opening Prayer**

#### **Hymn:** My Hope Is Built on Nothing Less

My hope is built on nothing less
 Than Jesus' blood and righteousness;
 No merit of my own I claim
 But wholly lean on Jesus' name.

Refrain On Christ, the solid rock, I stand; All other ground is sinking sand, All other ground is sinking sand. Psalm 116:12-13, 15-17

LSB 576

- When darkness veils His lovely face,
   I rest on His unchanging grace;
   In ev'ry high and stormy gale
   My anchor holds within the veil. Refrain
- 3 His oath, His covenant and blood Support me in the raging flood; When ev'ry earthly prop gives way, He then is all my hope and stay. *Refrain*
- When He shall come with trumpet sound,
  Oh, may I then in Him be found,
  Clothed in His righteousness alone,
  Redeemed to stand before His throne! *Refrain*

Welcome Pastor Tim Eden

#### **Old Testament Reading**

Exodus 24:3–11

<sup>3</sup>Moses came and told the people all the words of the LORD and all the just decrees. And all the people answered with one voice and said, "All the words that the LORD has spoken we will do." <sup>4</sup>And Moses wrote down all the words of the LORD. He rose early in the morning and built an altar at the foot of the mountain, and twelve pillars, according to the twelve tribes of Israel. <sup>5</sup>And he sent young men of the people of Israel, who offered burnt offerings and sacrificed peace offerings of oxen to the LORD. <sup>6</sup>And Moses took half of the blood and put it in basins, and half of the blood he threw against the altar. <sup>7</sup>Then he took the Book of the Covenant and read it in the hearing of the people. And they said, "All that the LORD has spoken we will do, and we will be obedient." <sup>8</sup>And Moses took the blood and threw it on the people and said, "Behold the blood of the covenant that the LORD has made with you in accordance with all these words."

<sup>9</sup>Then Moses and Aaron, Nadab, and Abihu, and seventy of the elders of Israel went up, <sup>10</sup>and they saw the God of Israel. There was under his feet as it were a pavement of sapphire stone, like the very heaven for clearness. <sup>11</sup>And he did not lay his hand on the chief men of the people of Israel; they beheld God, and ate and drank.

- **A** This is the Word of the Lord.
- **C** Thanks be to God.

Gradual Psalm 116:12-19

- P What shall I render to the LORD for all his benefits to me?
- I will lift up the cup of salvation and call on the name of the LORD,
- P I will pay my vows to the LORD in the presence of all his people.

- **C** Precious in the sight of the Lord is the death of his saints.
- P O Lord, I am your servant; I am your servant, the son of your maidservant. You have loosed my bonds.
- I will offer to you the sacrifice of thanksgiving and call on the name of the Lord.
- **P** I will pay my vows to the Lord in the presence of all his people,
- In the courts of the house of the Lord, in your midst, O Jerusalem. Praise the Lord! Amen.

Epistle 1 Corinthians 10:16–17

<sup>16</sup>The cup of blessing that we bless, is it not a participation in the blood of Christ? The bread that we break, is it not a participation in the body of Christ? <sup>17</sup>Because there is one bread, we who are many are one body, for we all partake of the one bread.

- **A** This is the Word of the Lord.
- **C** Thanks be to God.

#### Offering

(Members & guests please tear off the attendance card on the back of this bulletin, fill it out and place it in the offering plate. E-Giving available online at www.blcbcs.org)

#### The Prayers

- In your goodness, O Gracious God, teach us to follow Your Son closely. Lead us from the Table, to the Garden, to the Cross that we might see and understand Your overwhelming love for us.
- And after we have seen Your Son's passion, take us to the tomb, that we might see, and believe all Your Words to us.
- In your goodness, O gracious God, you provide us more than we deserve. You open your hand and satisfy the desire of every living thing.
- **C** Lead us to know this, we pray, and to receive our daily bread with thanksgiving.
- The blood of Jesus Christ, your Son, makes us clean from every sin. Give us to drink of the rivers of your good pleasure, we pray,
- Make firm our resolve, that we may take our stand with your Son, on the side of your will.
- P Give us the wisdom and the grace to ask, to seek, to knock--not to despair of your goodness, but to desire it.
- **G** Give us the grace to share your overflowing blessing with those who are in need.

(Special Prayers will be offered here)

- **P** Let your mercy extend to all who are in want or in need.
- **C** Lord, anoint them with the oil of your healing presence, that their cups may overflow.
- Make us ready to receive today the most holy body and blood of Christ for the forgiveness of all our sins,
- **C** And grant us grateful hearts that we may give thanks to You.
- And bring us at last, when our wilderness journey is complete, to that promised land where we shall partake, by your great grace in Jesus Christ, in the wedding feast that has no end.
- C Amen and Amen!

#### Lord's Prayer

Our Father who art in heaven, hallowed be thy name, thy kingdom come, thy will be done on earth as it is in heaven.

Give us this day our daily bread; and forgive us our trespasses as we forgive those who trespass against us; and lead us not into temptation, but deliver us from evil.

For thine is the kingdom and the power and the glory forever and ever. Amen.

Children's Time

Pastor Randy Bard

#### **Holy Gospel**

Mark 14:12–26

- **P** The Holy Gospel according to St. Mark, the fourteenth chapter.
  - Glory to You, O Lord.

<sup>12</sup>On the first day of Unleavened Bread, when they sacrificed the Passover lamb, [Jesus'] disciples said to him, "Where will you have us go and prepare for you to eat the Passover?" <sup>13</sup>And he sent two of his disciples and said to them, "Go into the city, and a man carrying a jar of water will meet you. Follow him, <sup>14</sup>and wherever he enters, say to the master of the house, 'The Teacher says, Where is my guest room, where I may eat the Passover with my disciples?' <sup>15</sup>And he will show you a large upper room furnished and ready; there prepare for us." <sup>16</sup>And the disciples set out and went to the city and found it just as he had told them, and they prepared the Passover.

<sup>17</sup>And when it was evening, he came with the twelve. <sup>18</sup>And as they were reclining at table and eating, Jesus said, "Truly, I say to you, one of you will betray me, one who is eating with me." <sup>19</sup>They began to be sorrowful and to say to him one after another, "Is it I?" <sup>20</sup>He

said to them, "It is one of the twelve, one who is dipping bread into the dish with me. <sup>21</sup>For the Son of Man goes as it is written of him, but woe to that man by whom the Son of Man is betrayed! It would have been better for that man if he had not been born."

<sup>22</sup>And as they were eating, he took bread, and after blessing it broke it and gave it to them, and said, "Take; this is my body." <sup>23</sup>And he took a cup, and when he had given thanks he gave it to them, and they all drank of it. <sup>24</sup>And he said to them, "This is my blood of the covenant, which is poured out for many. <sup>25</sup>Truly, I say to you, I will not drink again of the fruit of the vine until that day when I drink it new in the kingdom of God."

<sup>26</sup>And when they had sung a hymn, they went out to the Mount of Olives.

- **P** This is the Gospel of the Lord.
- C Praise to You, O Christ.

#### **Apostles' Creed**

**C** I believe in God, the Father Almighty, maker of heaven and earth.

And in Jesus Christ, his only Son, our Lord, who was conceived by the Holy Spirit, born of the virgin Mary, suffered under Pontius Pilate, was crucified, died and was buried.

He descended into hell. The third day he rose again from the dead. He ascended into heaven and sits at the right hand of God the Father Almighty. From thence he will come to judge the living and the dead.

I believe in the Holy Spirit, the holy Christian Church, the communion of saints, the forgiveness of sins, the resurrection of the body, and the life everlasting. Amen.

#### Sermon Hymn: When You Woke That Thursday Morning

LSB 445

1 When You woke that Thursday morning,

Savior, teacher, faithful friend,

Thoughts of self and safety scorning,

Knowing how the day would end;

Lamb of God, foretold for ages,

Now at last the hour had come

When but One could pay sin's wages:

You assumed their dreadful sum.

2 Never so alone and lonely,

Longing with tormented heart

To be with Your dear ones only

For a quiet hour apart:

Sinless Lamb and fallen creature,

One last paschal meal to eat,

One last lesson as their teacher,

Washing Your disciples' feet.

- What was there that You could give them
  That would never be outspent,
  What great gift that would outlive them,
  What last will and testament?
  "Show Me and the world you love Me,
  Know Me as the Lamb of God:
  Do this in remembrance of Me,
  Eat this body, drink this blood."
- One in faith, in love united,
   All one body, You the head,
   When we meet, by You invited,
   You are with us, as You said.
   One with You and one another
   In a unity sublime,
   See in us Your sister, brother,
   One in ev'ry place and time.
- One day all the Church will capture
   That bright vision glorious,

   And Your saints will know the rapture
   That Your heart desired for us,

   When the longed-for peace and union
   Of the Greatest and the least
   Meet in joyous, blest communion
   In Your never-ending feast.

   Text: Jaroslav J. Vajda, 1919-2008
   Text: © 1991 Concordia Publishing House. Used by permission: LSB Hymn License no. 110005020

Sermon Pastor Randy Bard

#### Hymn Response: O Jesus, Blessed Lord, to Thee

LSB 632

1 O Jesus, blessèd Lord, to Thee My heartfelt thanks forever be, Who hast so lovingly bestowed On me Thy body and Thy blood.

Break forth, my soul, for joy and say:
What wealth is come to me this day!
My Savior dwells within my heart:
How blessed am I! How good Thou
art!
Text: Public domain

#### Our Confession and God's Assurance of Forgiveness of Sins

**P** We have heard the Word of the Lord, how will we respond?

- We will confess our sins, asking our Lord Jesus to forgive us when we fail to worship Him and to serve our neighbor. We will rededicate ourselves to good works, to faithful worship, to sharing the Good News and to moving forward for His honor.
- P Let us then confess our sins to God our Father, whose Holy Word states:
- He who conceals his sins does not prosper, but whoever confesses and renounces his sins finds mercy.

  Proverbs 27:13

(Silence for confession)

- P Most merciful God,
- We confess that we are by nature sinful and unclean. We have sinned against You in thought, word, and deed, by what we have done and by what we have left undone. We have not loved You with our whole heart; we have not loved our neighbors as ourselves. We justly deserve Your present and eternal punishment. For the sake of Your Son, Jesus Christ, have mercy on us. Forgive us, renew us, and lead us, so that we may delight in Your will and walk in Your ways to the glory of Your holy name. Amen.

#### **Absolution**

The Words of Our Lord

#### Sharing of the Peace

- **P** The peace of the Lord be with you always.
- And with your spirit. Amen and Amen.

The Congregation shares "The Peace of the Lord".

Agnus Dei (All Sing)

LSB 163

Lamb of God, You take away the sin of the world; have mercy on us. Lamb of God, You take away the sin of the world; have mercy on us. Lamb of God, You take away the sin of the world; grant us peace.

(Please be seated)

#### The Distribution of Our Lord's Supper

God's people receive God's gifts

#### **Hymn:** Just as I Am, without One Plea

LSB 570

- Just as I am, without one plea
   But that Thy blood was shed for me
   And that Thou bidd'st me come to Thee,
   O Lamb of God, I come, I come.
- Just as I am and waiting not
   To rid my soul of one dark blot,
   To Thee, whose blood can cleanse each spot,
   O Lamb of God, I come, I come.
- Just as I am, though tossed about With many\_a conflict, many\_a doubt, Fightings and fears within, without, O Lamb of God, I come, I come.
- 4 Just as I am, poor, wretched, blind; Sight, riches, healing of the mind, Yea, all I need, in Thee to find, O Lamb of God, I come, I come.
- Just as I am, Thou wilt receive,
   Wilt welcome, pardon, cleanse, relieve;
   Because Thy promise I believe,
   O Lamb of God, I come, I come.
- Just as I am; Thy love unknown
   Has broken ev'ry barrier down;
   Now to be Thine, yea, Thine alone,
   O Lamb of God, I come, I come.

Text: Public domain

#### **Hymn:** Jesus Comes Today with Healing

LSB 620

Jesus comes today with healing,
 Knocking at my door, appealing,
 Off'ring pardon, grace, and peace.
 He Himself makes preparation,
 And I hear His invitation:
 "Come and taste the blessèd feast."

- 2 Christ Himself, the priest presiding, Yet in bread and wine abiding In this holy sacrament, Gives the bread of life, once broken, And the cup, the precious token Of His sacred covenant.
- 3 Under bread and wine, though lowly, I receive the Savior holy, Blood and body, giv'n for me, Very Lamb of God from heaven, Who to bitter death was given, Hung upon the cursèd tree.
- God descends with heav'nly power,
   Gives Himself to me this hour
   In this ordinary sign.
   On my tongue His pledge receiving,
   I accept His grace, believing
   That I taste His love divine.
- Let me praise God's boundless favor,
   Whose own feast of love I savor,
   Bidden by His gracious call.
   Wedding garments He provides me,
   With a robe of white He hides me,
   Fits me for the royal hall.
- 6 Now have I found consolation,
  Comfort in my tribulation,
  Balm to heal the troubled soul.
  God, my shield from ev'ry terror,
  Cleanses me from sin and error,
  Makes my wounded spirit whole.

  Text: Heinrich Puchta, 1808–58; tr. David W. Rogner, 1960
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#### **Hymn:** What Wondrous Love Is This

What wondrous love is this, O my soul, O my soul!
What wondrous love is this, O my soul!
What wondrous love is this
That caused the Lord of bliss
To bear the dreadful curse for my soul, for my soul,
To bear the dreadful curse for my soul!

LSB 543

When I was sinking down, sinking down, when I was sinking down, sinking down, when I was sinking down as sinking down. Beneath God's righteous frown, Christ laid aside His crown for my soul, for my soul, Christ laid aside His crown for my soul.

To God and to the Lamb I will sing, I will sing;
To God and to the Lamb I will sing;
To God and to the Lamb,
Who is the great I AM,
While millions join the theme, I will sing, I will sing,
While millions join the theme, I will sing.

And when from death I'm free, I'll sing on, I'll sing on;
And when from death I'm free, I'll sing on.
And when from death I'm free,
I'll sing His love for me,
And through eternity I'll sing on, I'll sing on,
And through eternity I'll sing on.

Text: Public domain

#### Hymn: Draw Near and Take the Body of the Lord

1 Draw near and take the body of the Lord, And drink the holy blood for you outpoured; Offered was He for greatest and for least, Himself the victim and Himself the priest.

2 He who His saints in this world rules and shields, To all believers life eternal yields; With heav'nly bread He makes the hungry whole, Gives living waters to the thirsting soul.

Come forward then with faithful hearts sincere,
 And take the pledges of salvation here.
 O Lord, our hearts with grateful thanks endow
 As in this feast of love You bless us now. Text: Public domain

#### The Benediction

LSB 637

LSB 436 sts. 1–3

#### Closing Hymn: Go to Dark Gethsemane

1

- Go to dark Gethsemane,
  All who feel the tempter's pow'r;
  Your Redeemer's conflict see,
  Watch with Him one bitter hour;
  Turn not from His griefs away;
  Learn from Jesus Christ to pray.
- Follow to the judgment hall,
   View the Lord of life arraigned;
   Oh, the wormwood and the gall!
   Oh, the pangs His soul sustained!
   Shun not suff'ring, shame, or loss;
   Learn from Him to bear the cross.
- 3 Calv'ry's mournful mountain climb;
  There, adoring at His feet,
  Mark that miracle of time,
  God's own sacrifice complete.
  "It is finished!" hear Him cry;
  Learn from Jesus Christ to die.

  Text: Public domain

#### The Passion of Jesus Christ Continues

Mark 14:26-50

<sup>26</sup>And when they had sung a hymn, they went out to the Mount of Olives. <sup>27</sup>And Jesus said to them, "You will all fall away, for it is written, 'I will strike the shepherd, and the sheep will be scattered.' <sup>28</sup>But after I am raised up, I will go before you to Galilee." <sup>29</sup>Peter said to him, "Even though they all fall away, I will not." <sup>30</sup>And Jesus said to him, "Truly, I tell you, this very night, before the rooster crows twice, you will deny me three times." <sup>31</sup>But he said emphatically, "If I must die with you, I will not deny you." And they all said the same.

<sup>32</sup>And they went to a place called Gethsemane. And he said to his disciples, "Sit here while I pray." <sup>33</sup>And he took with him Peter and James and John, and began to be greatly distressed and troubled. <sup>34</sup>And he said to them, "My soul is very sorrowful, even to death. Remain here and watch." <sup>35</sup>And going a little farther, he fell on the ground and prayed that, if it were possible, the hour might pass from him. <sup>36</sup>And he said, "Abba, Father, all things are possible for you. Remove this cup from me. Yet not what I will, but what you will." <sup>37</sup>And he came and found them sleeping, and he said to Peter, "Simon, are you asleep? Could you not watch one hour? <sup>38</sup>Watch and pray that you may not enter into temptation. The spirit indeed is willing, but the flesh is weak." <sup>39</sup>And again he went away and prayed, saying the same words. <sup>40</sup>And again he came and found them sleeping, for their eyes were very heavy, and they did not know what to answer him. <sup>41</sup>And he came the third time and said to them, "Are you still sleeping and taking your rest? It is enough; the hour has come. The Son of

Man is betrayed into the hands of sinners. <sup>42</sup>Rise, let us be going; see, my betrayer is at hand."

<sup>43</sup>And immediately, while he was still speaking, Judas came, one of the twelve, and with him a crowd with swords and clubs, from the chief priests and the scribes and the elders. <sup>44</sup>Now the betrayer had given them a sign, saying, "The one I will kiss is the man. Seize him and lead him away under guard." <sup>45</sup>And when he came, he went up to him at once and said, "Rabbi!" And he kissed him. <sup>46</sup>And they laid hands on him and seized him. <sup>47</sup>But one of those who stood by drew his sword and struck the servant of the high priest and cut off his ear. <sup>48</sup>And Jesus said to them, "Have you come out as against a robber, with swords and clubs to capture me? <sup>49</sup>Day after day I was with you in the temple teaching, and you did not seize me. But let the Scriptures be fulfilled." <sup>50</sup>And they all left him and fled.

At the close of our Noon Worship, please exit the sanctuary quietly, in reverence for our Savior's suffering.

At the close of our Evening Worship, the communion vessels are reverently removed from the altar, the altar is stripped, and the chancel is cleared in preparation for the solemn services of Good Friday.

#### Stripping of the Altar

All leave the church in silence.

#### Acknowledgments

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#### HOLY WEEK SCHEDULE

Good Friday Services, March 29th The Good Friday services focus on the betrayal, suffering, crucifixion, death, and burial of Jesus. Our music and readings are fashioned to help us understand that the Christ, the Son of God, lies dead in the tomb. We exit in silence on Good Friday, mourning as the first followers of Jesus did on that first Good Friday. We have both Noon and 6:45pm services. Child Care provided at the evening service.

**No Saturday evening** worship on Easter weekend.

#### We Celebrate The Resurrection of Our Lord

7:00 AM SonRise Worship/Communion 8:00 AM Breakfast 9:00 AM SS/Bible Class 9:45 AM Easter Egg Hunt 10:30AM Easter Celebration/Communion

#### Bethel holds two very different Easter Sunday worship services. At dawn (7:00

AM) we gather for an "old-fashioned" sunrise service. It is a very simple service held in the east end of our parking lot. Our focus at Easter Dawn is the stunning miracle of Christ's resurrection and what it was like for the women to find the empty tomb. We do celebrate the Lord's Supper outside and at the conclusion of the SonRise service we exit to the parish hall for Easter breakfast.

#### EASTER SONRISE BREAKFAST March 31, 2024 at 8:00AM In the Parish Hall

Bethel's LWML - Lutheran Women In Mission will host the breakfast this year. All Bethel members and visitors are invited to share the joy of the Risen Lord together at our annual Easter Breakfast. Everyone is encouraged to stay for a delicious breakfast and great fellowship following the Sonrise Worship Service at 7:00 a.m. Coffee and juice will be provided. Each family is invited to bring one of the following (already prepared and baked):

- 1. An egg dish (recipes below and on the website)
- 2. Breakfast pastry
- 3. Fruit salad (already prepared)

If you have any questions, please contact Terry Frazier at 979-777-0724.

We will have Sunday School at 9AM and then an Easter Egg Hunt starting around 9:45. The Easter Egg Hunt is for grades 6 and younger, divided up by age groups. We are encouraging everyone to go to their Sunday School Classroom if you want to participate in the Egg Hunt. We will direct the children from the classroom to their egg hunting location. After the Egg Hunt, the children will be released to their parents.

The Resurrection of Our Lord, Celebration Service - 10:30AM. This service begins in darkness. After the reading of the resurrection story, the altar is redecorated with banners, lilies, and the Lord's Supper is brought in procession. The focus of the Celebration service is the impact of Christ's resurrection in our lives. The music at Easter Celebration is the very best we enjoy all year, as our music staff pulls out all the stops that day. We also conclude this service by celebrating the Lord's Supper and singing all the great Easter Hymns!

#### **Those Serving Today** Noon

Randy Bard and Tim Eden **Pastors** 

Elders Arthur Forsyth,

George McIlhaney

Lay Reader George McIlhaney

Ushers Stephen Lawrenz & Tim

Donathen **Organist** Donna Boyd

6:45pm

**Pastors** Randy Bard and Tim Eden Terry Paholek, Jimmy Dunn **Elders** 

Lay Reader Rosie Schoenfeld

Ushers Clay Jackson, Gayle French

**Organist** Donna Boyd

# I believe that God sent His Son, Jesus as my Savior from sin, Satan and death and Registration for Holy Communion

that He is Lord of my life. I repent of my sins and ask God's forgiveness for Jesus' sake. I believe the Risen Christ is truly and physically present in the Sacrament regular worship, study of His Word, faithful witness, and loving service Blood. I resolve to dedicate myself anew to my Lord through His Church, by and that with the bread and wine all communicants receive Christ's true Body and Signatures of those communing

# statements, we would welcome you to come forward during communion to receive more about our beliefs/doctrine, especially to discuss the possibility of communing include ... My Walk with Jesus this week will Reading my Bible Daily

Praying for all those on our Church prayer list

Attending a weekly Bible Study

a blessing/prayer\* from the Pastor, but we ask that you do not partake of

Christian friend, if you do not agree to or understand what we mean by these

Communion at this time. We encourage you to contact one of our Pastors to learn

\*To receive a blessing, simply cross your arms over your chest

Men Seniors

Women Children/Youth MINISTRY OPPORTUNITIES FOR:

Prayer Chain

SEND ME INFO ABOUT

Associate Membership

# SEND ME INFO ABOUT.. What Lutherans Believe Membership at Bethel Baptism

### Connection Card March 28, 2024 ☐ 6:45pm □ Noon Confidential Prayer Please register for The Lord's Supper on the reverse side. Please place this card in the offering plate or give it to an usher Change in Contact Information Zip State Best Contact Phone ( Email (please print) Prayer Requests Children in Attendance (Name & Age) Address City Name: Dr./Mr./Mrs./Miss/Ms. ■ Member/Associate **⊐**Regular Attender **J**College Student **⊐**2nd Time Guest ☐ 1st Time Guest



#### Bethel Lutheran Church

4221 Boonville Rd Bryan, TX 77802 Church – 979-822-2742 Preschool – 979-485-9835 www.blcbcs.org

**Rev. Randall Bard**, Senior Pastor Cell phone - (979) 422-0046

> Rev. Tim Eden Associate Pastor

**Mr. Jeff Bellach**Director of Christian Education

**Mr. Tetsuya Sugita**Director of Parish Music

Mrs. Shelly Schultz
Director, Bethel Lutheran Preschool

Ms. Emma Schmeling
Bethel Preschool Assistant Director

Mrs. Joyce Sutherland
Director of Operations

Mrs. Terry Frazier
Bookkeeper

**Mr. Dave Lewis** Facilities Manager

Mrs. Ruthann Stroud Church Secretary

**Mrs. Connie Bard** Children's Ministry Coordinator

Mrs. Katie Bentley
Tech & Communication Assistant